

# DAYTON MUNICIPAL COURT CIVIL COST LIST

Effective February 1, 2018

FILING COMPLAINT ONE (1) DEFENDANT (1 CERTIFIED MAIL INCLUDED) -----	\$137.00
CERTIFIED MAIL FEE (EACH ADDITONAL DEFENDANT)-----	\$10.00
PERSONAL SERVICE FEE, BY BAILIFF (EACH DEFENDANT) -----	\$10.00
RESIDENTIAL SERVICE FEE, BY BAILIFF (EACH DEFENDANT) -----	\$6.00
SERVICE THROUGH SHERIFF (EACH DEFENDANT)-----	\$30.00
FILING EVICTION:	
1 DEFENDANT (ORDINARY MAIL AND PROCESS SERVER) -----	\$147.00
1 DEFENDANT (ORDINARY MAIL AND BAILIFF) -----	\$153.00
2 DEFENDANTS (ORDINARY MAIL AND PROCESS SERVER)-----	\$152.00
2 DEFENDANTS (ORDINARY MAIL AND BAILIFF)-----	\$164.00
CERTIFIED MAIL (FOR EACH DEFENDANT)-----	\$10.00
(ORDINARY MAIL ON FIRST DEFENDANT - NO CHARGE - \$5.00 EACH ADDITIONAL)	
EXPUNGMENT-----	\$50.00
FILING FOREIGN CERTIFICATE OF JUDGMENT-----	\$10.00
ANSWER AND CROSS-COMPLAINT WITH SERVICE VIA CERTIFIED MAIL -----	\$15.00
AMENDED COMPLAINT WITH SUMMONS (SERVICE FEE ADDITIONAL)-----	\$5.00
THIRD PARTY COMPLAINT WITH SUMMONS (SERVICE FEE ADDITIONAL) -----	\$5.00
COUNTERCLAIM WITH SUMMONS (SERVICE FEE ADDITIONAL)-----	\$5.00
ALIAS SUMMONS (SERVICE FEE ADDITIONAL) -----	\$5.00
ORDINARY MAIL SERVICE (EACH DEFENDANT) -----	\$5.00
SERVICE FEES PER DEFENDANT	
CERTIFIED MAIL-----	\$10.00
BAILIFF - RESIDENTIAL SERVICE -----	\$6.00
BAILIFF - PERSONAL SERVICE -----	\$10.00
PROCESS SERVER -----	\$0.00

SHERIFF -----	\$30.00
ORDINARY MAIL -----	\$5.00
MOTION TO AMEND PLAINTIFF OR ASSIGNMENT OF JUDGMENT -----	\$20.00
MOTION TO REVIVE (INCLUDES CERTIFIED MAIL SERVICE FOR 1 DEFENDANT) -----	\$15.00
ISSUING CERTIFICATE OF JUDGMENT -----	\$5.00
SUBPOENA:	
ISSUING PAPER FOR EACH WITNESS -----	\$2.00
SERVICE BY BAILIFF -----	\$5.00
WITNESS FEE (HALF DAY) -----	\$6.00
WITNESS FEE (WHOLE DAY) -----	\$12.00
WAGE GARNISHMENT / BANK ATTACHMENT	
SERVICE VIA PROCESS SERVER OR CERTIFIED MAIL -----	\$100.00
BAILIFF (WITHIN MONTGOMERY COUNTY) -----	\$110.00
SHERIFF (OUT OF MONTGOMERY COUNTY) -----	\$130.00
CITATION IN CONTEMPT & DEBTORS EXAM	
VIA CERTIFIED MAIL AND PROCESS SERVER -----	\$40.00
BAILIFF (WITHIN MONTGOMERY COUNTY) -----	\$50.00
SHERIFF (OUT OF MONTGOMERY COUNTY) -----	\$70.00
LEVY AND LEVY DEPOSIT (\$50 LEVY \$600 DEPOSIT) -----	\$650.00
LEVY ON FOREIGN CERTIFICATE OF JUDGEMENT (\$75 LEVY, \$600 DEPOSIT) -----	\$675.00
LEVY SERVED VIA SHERIFF (ADDITIONAL COST) -----	\$30.00
WRIT OF RESTITUTION -----	\$60.00
JURY DEMAND -----	\$800.00
JURORS, PER DAY, IF THEY SERVE -----	\$15.00
JURORS, PER DAY, IF EXCUSED -----	\$10.00
JURY VENIRE -----	\$15.00
APPEALS -----	\$150.00
APPOINTMENT OF TRUSTEE -----	\$128.00
SALE, PUBLIC OR PRIVATE, INCLUDING BILL OF SALE -----	\$2.00

APPRAISERS, PER APPRAISER

VEHICLE -----	\$50.00
PERSONAL PROPERTY -----	\$100.00
COPY-----	\$0.25
CERTIFIED COPY-----	\$1.00
CERTIFIED/EXEMPLIFIED COPY -----	\$2.00
RETURNED CHECK FEE -----	\$35.00
STOP PAYMENT ON CHECK-----	\$35.00
SMALL CLAIMS DIVISION COSTS:	
FILING COMPLAINT (ONE DEFENDANT)-----	\$63.00
EACH ADDITIONAL DEFENDANT VIA CERTIFIED MAIL -----	\$10.00
ORDINARY MAIL SERVICE (EACH DEFENDANT) -----	\$5.00
ALIAS SUMMONS (SERVICE FEE ADDITIONAL) -----	\$2.00
AMENDED COMPLAINT, WITH SUMMONS (SERVICE FEE ADDITIONAL)-----	\$3.00
COUNTERCLAIM WITH SUMMONS (SERVICE FEE ADDITIONAL)-----	\$3.00
REQUEST FOR QUESTIONAIRE-----	\$5.00
SUBPOENA FOR WITNESS, (\$6 WITNESS FEE; \$1 ISSUING FEE)-----	\$7.00
BUREAU OF MOTOR VEHICLES -----	\$5.00
TRANSFER TO CIVIL DIVISION-----	\$102.00

NOTE: ALL OTHER FEES SAME AS CIVIL DIVISION